

Pilgrim Lodge - Job Description
Grounds and Maintenance Assistant
Supervisor: Maintenance Supervisor, Director

General Duties and Expectations

- Represent Pilgrim Lodge in a professional manner consistent with its mission statement.
- Assist campers, counselors and deans with any and all needs. Model this attitude for the staff and work to cultivate a staff culture of service and generosity.
- Help to build camp morale and sense of community. Encourage growth in staff members.
- Abide by the guidelines set up in the Pilgrim Lodge Staff Manual.
- Occasional duties to clean camp including clean bathrooms, empty garbage and go to the dump .

Maintenance Assistant Duties and Expectations

- Help maintain all aspects of physical plant
- Scrape and paint buildings
- Chop, split, haul, and stack wood
- Maintain trails
- Haul debris
- Light carpentry
- Mow grass, maintain lawn and landscape
- Maintain, keep track of and put away all tools when finished with tasks
- Other duties as assigned

Mission Statement: *Pilgrim Lodge extends the ministry of the Maine Conference United Church of Christ through quality camping and retreat experiences. Hosted programs at Pilgrim Lodge emphasize spiritual and outdoor exploration, personal growth, authentic self-expression in a safe environment, and intentional community that affirms individual sacredness.*